

Applications for the CLARB – Landscape Architect Licensure Examination
(LARE)

Candidates who wish to take any section of the CLARB – Landscape Architect Licensure Examination (LARE) must submit a completed application and be approved by the Board prior to registering to take the exam. Candidates will not be permitted to sign up for the exam until the Board has verified their approval with CLARB.

To qualify to take the LARE in S.C., candidates must meet one of the following requirements:

METHOD 1 – ACCREDITED DEGREE/TWO (2) YEARS EXPERIENCE

Candidates must:

- (1) Be a graduate of an accredited landscape architectural curriculum approved by the Department (a list of accredited colleges and universities offering degree programs in landscape architecture is in the Appendix); and
- (2) Have two (2) years of varied landscape architectural experience under the supervision of a licensed landscape architect or other qualified person approved by the Board.

METHOD 2 – NON-ACCREDITED DEGREE OR FOUR (4) YEAR DEGREE IN RELATED FIELD/FIVE (5) YEARS EXPERIENCE

Candidates must:

- (1) Be a graduate of a non-accredited curriculum or a four (4) year college with a degree in a related field approved by the Board; and
- (2) Have five (5) years of varied landscape architectural experience under the supervision of a licensed landscape architect or other qualified person approved by the Board.

LARE STRUCTURE

The sections of the LARE are:

Section 1 – Project and Construction Administration

Section 2 – Inventory and Analysis

Section 3 – Design

Section 4 – Grading, Drainage and Construction Documentation

The following chart shows pre-registration application deadlines for the SC Board of Landscape Architectural Examiners to guarantee application approval before the early registration closes with CLARB:

| Exam Administration | SC Pre-Approval Deadline |
|---------------------|--------------------------|
| April | February 15 |
| August | June 15 |
| December | September 15 |

Application Process

In order to pre-register, new exam candidates will need to take the following steps:

- (1) All candidates are required to start a Council Record with the Council of Landscape Architectural Examiners (CLARB) to take the exam. Visit their website at <https://www.clarb.org/LandscapeArchitects/StartMyRecord/Pages/default.aspx> to establish a Council Record.

Once the Council Record is complete:

- (2) Contact CLARB and request that the record be transmitted to the SC Board of Landscape Architectural Examiners.
- (3) Complete the SC Board of Landscape Architectural Examiners application posted online at <http://www.llronline.com/POL/LandscapeArchitect/PDF/Applications/Exam%20Application.pdf>.
- (4) Submit 2 additional references that are not on the CLARB Council Record. (the SC Board requires a total of 5 references and will accept the 3 references on the CLARB Record.) A reference form is available to send to references at <http://www.llronline.com/POL/LandscapeArchitect/PDF/Applications/LA%20Reference.pdf>.

Once the materials are received, the application will be reviewed for addition to the SC Pre-Approved Candidate list for the examination. **Your name must be added to this list before you will be allowed to take any sections of the examination.** Please note that you may be required to appear before the Board for an application hearing to get qualifying experience approved.

- *Please note that candidates for the LARE will only submit to this application process for their first administration of the exam in S.C. Once the application is approved, applicants are placed on South Carolina's List of Pre-Approved Candidates for the LARE and can register for any further administrations of*

the exam. Please note that your name will be removed from the Pre-Approved candidate list and will be considered “lapsed” if you do not take the exam for a period of three years. If it has been more than three years since you last took the exam, please contact our office to have your name added to the list.

SCORE REPORTS

CLARB will transmit an official score report to the Board approximately one (1) week before they are posted on the CLARB website. An official score report will be mailed to candidates from the Board.

- (1) If the candidate fails sections or if the Board records show incomplete sections of the exam, a licensure form and instructions on applying for the next administration of the exam will be included with the score report.
- (2) Once the candidate passes all sections of the LARE, the Board will notify the candidate in writing of their passing scores and eligibility to apply for licensure as a landscape architect in the State of South Carolina. Instructions on applying for licensure will be included with the passing score report.